

DIRECTOR RECRUITMENT PACKAGE

Call for Expressions of Interest for Newcastle Grammar School Board

The Company

Newcastle Grammar School is the leading independent coeducational day school in the Hunter region, with over 1000 students from Kindergarten to Year 12. The school has a strong academic programme, a caring and positive wellbeing system and diverse co-curricular options. Newcastle Grammar School takes a holistic approach to education, working with families and encouraging each student to strive to reach their potential.

Newcastle Grammar School Ltd is a company limited by guarantee and a registered not-for-profit entity under the Australian Charities and Not-for-profits Commission Act 2012 (Commonwealth). For the purposes of the ACNC Act, the charitable purpose of NGS is advancing education. The school must maintain registration and accreditation in accordance with the NSW Education Act 1990.

The role of the Board is to set the strategic direction for NGS and to guide and oversee its performance.

The Board has overall responsibility for ensuring the School is well-managed and its operations are successful. The Head of School is delegated the day-to-day management of the school to achieve the strategic goals set by the Board.

In accordance with the company's constitution, the Board comprises a minimum of three and a maximum of nine directors. Expressions of interest are sought from suitable candidates to fill vacancies that occur from time to time.

Director capabilities

Applicants must be able to demonstrate experience and expertise that will contribute to the Board's collective skill mix. Applicants with specific skills in the following areas are strongly encouraged to apply:

- contract law
- infrastructure and planning management
- finance
- strategic planning

Hill Campus

Cnr Church and Newcomen Street
Newcastle NSW 2300
T 02 4929 5811

Park Campus

Cnr Union Street and Parkway Avenue
Cooks Hill NSW 2300
T 02 4925 2121

E office@ngs.nsw.edu.au
ngs.nsw.edu.au

Other capabilities will be considered:

- corporate governance
- risk management
- human resources and change management
- improving business performance
- understanding of education sector
- corporate innovation
- industry and skills trends
- business networks
- strategic marketing
- higher education.

Directors must also be team players, be able to commit sufficient time to meet their obligations and demonstrate personal qualities such as integrity and the capacity for independent thinking and collegial decision-making. Directors are expected to demonstrate personal qualities including the ability to listen and communicate ideas, the ability to ask pertinent probing questions, financial awareness, commercial astuteness, integrity, and respect for confidentiality.

The Board will also consider whether the nominee brings balance and diversity to the Board.

Qualifications eligible for membership of the Australian Institute of Company Directors are desirable.

Further information

The following links may be useful for further information on NGS and its Board:

- [About Newcastle Grammar School](#)
- [NGS Strategic Plan 2023-25](#)
- [Board Charter \(summary\)](#)

To submit an Expression of Interest for future positions on the NGS Board, please send a letter addressing your capabilities as a director along with your resume to Chairperson@ngs.nsw.edu.au.

Applications for this round of EOI close on Friday 7 October 2022.